

सी.एस.आई.आर.-राष्ट्रीय वनस्पति अनुसंधान संस्थान
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)

राणा प्रताप मार्ग, लखनऊ-२२६००१

C.S.I.R-NATIONAL BOTANICAL RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
Rana Pratap Marg, Lucknow-226001

NOTICE INVITING E-TENDER

Item rate sealed tenders are hereby invited through the e-tendering portal “<https://etenders.gov.in>” in two envelope system, for the work “**OPERATION/MAINTENANCE/TROUBLE SHOOTING OF HT/LT FEEDERS, DG SETS, PUMP SETS, UPS SYSTEMS, FOUNTAINS, MUSIC SYSTEMS ETC AT CSIR-NBRI**” from the contractors, working with CPWD/ PWD/Railways/MES / P & T/ Govt. /Semi Govt./CSIR & have successfully carried out (started & completed) the min. One /two/three similar works (Internal/ External electrification) each costing not less than Rs. 5.78 Lacs/Rs. 7.22 Lacs/Rs. 11.56 Lacs respectively within last seven years, ending on last date of previous month. The firm must have registration under GST and electrical latest updated licence, fulfilling of above credential is must.

The contractor may apply through e-portal with scanned self attested copies of above documents, and original may produce if required at any time.

Sl. No	Tender No.	Estimated Cost (Rs.)	Time of Completion of work	Earnest Money Deposit (Rs.)	Publish Date	Bid Document Download/ Sale start Date	Bid Submission End Date & Time	Bid Opening Date
1.	1/WKS/ES /40/18/GE N	1443960.00 Market Rates (Excluding GST)	12 Months	Rs. 28900/-	17.09.18	17.09.2018 from 11:00 A.M.	27.09.18 Up to 11:00 AM	28.09.18 at 11:00 A.M.

The tender fee of **Rs. 590/=(including GST @ 18%)** non-refundable will required to be paid Offline in the form of Challan Form to be deposited at SBI, NBRI Branch or Demand Draft/Pay Order drawn in favour of “The Director, NBRI, Lucknow” payable at Lucknow. The scanned copy of Tender fee and Earnest Money must be uploaded and original be dropped in tender box placed in the Room of Security Officer at main gate, latest by the last date of submission of Bid. The Director, National Botanical Research Institute, Lucknow reserves all the right to reject all the tenders or to accept them in part or to reject the lowest tender without assigning any reason.

Section Officer

Terms & Conditions

1. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted, any deviations from these may leads to rejection of the bid.
2. Intending tenderers are advised to take in to account any corrigendum/Instructions/Information's published in respect of tender document before/submitting their bids.
3. Validity period of the tender shall remain for a period of 90 DAYS from the date of opening of tender for the purpose of acceptance and award of work, Validity beyond 90 days shall be on mutual consent.
4. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE: A person shall be deemed to be relative or another if, and only if (a) they are members of a Hindu undivided family or (b) they are husband and wife, or (c) the one is related to the other in the following manner, Father, Mother (including step mother), son (including step son), Son's wife, Daughter (including step daughter) Son's Son, Son's daughter, Sons' daughter husband, daughter's husband, daughter's son's wife, daughter's daughter, daughter's husband, Brother (including step brother), Brother's wife sister (including step sister), sister's husband.

5. The tenderer shall inspect the site to acquaint himself fully about the conditions in regard to accessibility of site, nature and extent of ground, working conditions of site and locality including stacking of materials installations of tools and plants etc. Before tendering the tender the conditions effecting accommodations and movements of execution of work shall not be entertained by the institute under any circumstances.
6. Earnest Money will be forfeited if the contractors fail to commence the work within the period as mentioned in the work awarded letter.
7. The tenderer shall not impose any conditions or make any changes, additions, alterations and modifications in the on line tender form except quoting rates and amounts. Tenderer who desires to offer rebate, if any, shall mention in the separate covering letter and attach it with the tender documents.
8. If it is found that the tender is not submitted in proper manner or contains too many corrections or absurd rates of item, it would be open for the department to take suitable action.
9. Contractor must quote for all the items of the schedule otherwise their tenders are likely to be treated as incomplete.
10. The latest CPWD specifications shall be followed.
11. After award of work the contractor shall give the names, qualifications and detail of experiences of the supervisory staff to be deputed for the work. He shall also give a list of the major tools and plants to be deployed at the site.
12. The contractor shall execute an agreement and this tender document shall be part of the agreement.
13. The rates are inclusive of all taxes. Necessary work contract tax, labour cess or any other tax applicable on works shall be deducted from the bills of the contractor.
14. DEFECTS LIABILITY PERIOD. Twelve months from the date of completion as certified by the Employer.
15. SECURITY DEPOSIT: A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as Earnest Money, will amount to Security Deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance security within the period prescribed for commencement of work in the Letter of Award issue to him.
16. COMPENSATION: Contractor shall pay as compensation as amount equal to one percent of such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncompleted or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed 10% of the estimate cost of the work as shown in the agreement.
17. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

18. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
19. All safety measures to be followed during execution of work. For any misshaping / incident etc. the contractor alone will be solely responsible.
20. The firm is bound to follow all the safety norms any mishappening/loss of equipment /loss of life is the responsibility of the firm, NBRI will neither be responsible nor will pay any compensation in any shape.
21. The firm has to attend all the fault/trouble shooting what so ever during any period of time. (24hr*365 Days).
22. At least 4 HT Jointing KIT will be the scope of firm,including finding fault location.
23. The works involves supply of 3Nos. Semi Skilled and 3Nos. Unskilled Man power, the works involved round the clock services including National Holidays, Saturdays & Sundays.
24. The minimum qualification for the man power must have ITI in Electrician trade of 2 years duration and approved by NCVT/SCVT or as per the government extent rules.
25. Supervisor/Electrical License is desirable for the man power.
26. The man power involved under said contract can not be considered for any permanent post at CSIR-NBRI, Lucknow.
27. Director, NBRI reserves the right to reject any or all the tenders without assigning any reason thereof.
28. The firm has to submit the completion certificate (sufficient documents must be submitted to satisfy the similar nature of works).
29. Service support office for 24 hrs and 365 days must be in Lucknow having valid GST registration (supporting documents must be submitted).
30. The Bidder should not have been blacklisted by Central /State Government Departments/ Public Sector Undertakings or other institutions. Self-attested undertaking in this regard must have to be submitted.
31. GSTIN /PAN registration certificate of the company/firm must have to be submitted.
32. The firm must have EPF registration.
33. The firm must have ESI registration.
34. The firm must have to pay the salary to the employee by first week of every month (under taking to this respect must be submitted).
35. The firm has to follow the Rules and regulation of Ministry of Labour & Employment, effective from time to time(under taking to this respect must be submitted).
36. Deviation in any of the above terms & conditions may leads to disqualification.

Instructions for Online Bid Submission:

Prospective tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in> and they must have Digital Signature Certificate (DSC) of appropriate class.

The tenderer shall submit their tender only at CPP-portal in two parts i.e. Technical Bid & Price Bid as per following details.

Technical Bid containing scanned copy of EMD & Tender Fees etc.

The following documents are to be furnished/uploaded by the Contractor along with **Technical Bid** as per the tender documents for pre qualification:

- (a) Earnest Money Deposit (EMD of mentioned Value) in form of Bank Draft/Pay Order/Demand Draft /FDR.
- (b) Scanned copy of Tender Fees.
- (c) Signed and Scanned copy for Eligibility criteria such as registration certificates, PAN No., GST registration No. & satisfactory work completion certificates etc.
- (d) Scanned copy of signed & stamped Unconditional Acceptance of Conditions and any other papers ask for in the bidding documents.

Price Bid

- (a) Schedule of Price Bid in the form of .xls file as uploaded.

After opening of Technical bid and further to evaluation of eligibility, further steps will be taken for opening of financial bid of successful tenderers.