

Registers/Documents in Finance Division

1. Audit Registers for headwise expenditure
2. Broad sheets of Advances to employees
3. GPF/CPF Ledgers and Broad Sheets
4. Remittance Registers
5. Deposit Registers
6. OB (Objection Book) of Advances
7. Cash Book (Main)
8. Valuable Registers
9. Cheque Book & Receipt Book Registers
10. Monthly classified Abstract of Receipts and Payments
11. Monthly Consolidated Abstract of Receipts and Payments
12. Balance Sheet
13. Voucher Register
14. Bill Register
15. Diary/Dispatch Register
16. Register for Pensionery Benefit
17. Investment Register
18. Loan/Grant Register
19. Project Register
20. Lab. Reserve Register
21. BE/RE Statement