## Grievance Redressal Mechanism

## Mechanism available for monitoring the service delivery and public grievance resolution

General public can approach to the Head of the Institute or Head of the Office along with their grievances. The general public is expected to provide written grievance/suggestions for attending their grievance and for improving the efficiency/working of the personnel of the Institute. A box is also placed at the reception counter to submit their grievance.

## Addresses of the main office and other offices at different levels. (Please categorize the addresses district wise for facilitating the understanding by the user

CSIR-National Botanical Research Institute Rana Pratap Marg, Lucknow – 226 001

## **Officer Timing Hours**

Morning hours of the office	:	09:30 A.M
Closing hours of the office	:	06:00 P.M